**Essential Information for Ms. Lynch’s Class**

**Benjamin Brown School, 2013-2014**

The best way to reach me with a question or a concern is by email at [flynch@k12.somerville.ma.us](mailto:flynch@k12.somerville.ma.us), or a written note. You can expect to hear back from me as soon as possible. If you need to meet with me in person it is important that you schedule an appointment. This can be done via email.

Homework policy/routines:

I typically assign one hour of homework every night per district policy. Your child should have the assignment written down in the planner provided by the PTA. It is your child’s responsibility to come to school prepared with their homework assignments completed to the best of their ability. Frequent missed assignments will result in a 30 minute detention.

Recess: 9:05- 9:20

Lunch/Recess: 12:45-1:15

Specialist:

Monday- Library

Tuesday-Music

Wednesday-Rotates each quarter

Thursday- Physical Education

Friday- Art

Donations to the classroom:

We can always use tissues, cleaning wipes, paper towels, pencils, and playground equipment (kickball, basketball, soccer ball)

Chaperoning:

Parents must have a CORI for anything that involves student contact including chaperoning field trips. Please contact Mrs. Diaz in the office to check your CORI status.